



BOUNDARIES & RELATIONSHIPS

Volunteers are not allowed to enter into any relationship with a client (past or present) of Candy Cane Corner. Relationships between volunteers and clients should always remain professional. Relationships between volunteers and clients may result in the volunteer being terminated from their position.

- Volunteers are to keep all activities and dealings secular in nature.
- Volunteers will not solicit or accept gifts of any kind from Candy Cane Corner Clients.
- Volunteers will not give money to or accept money from Candy Cane Corner Clients.
- Volunteers will not “take care of” or hold clients’ children.
- Volunteers will not show favoritism among clients. All rules will be enforced equitably among all clients. These include, but are not limited to: use of vouchers, selection and distribution of store items, accompaniment of case manager, etc.
- Volunteers will not give any client a staff member’s or volunteer’s phone number.
- Volunteers will not assist or permit clients to call staff members or volunteers at their home or on their cell phone.
- Volunteers will not borrow from or lend money to clients.
- Volunteers will not initiate or engage in personal relationships with clients or former clients.

CONFIDENTIALITY CONCERNS

Confidentiality is an important concern for Candy Cane Corner clients, staff and volunteers. Because of the one-on-one relationship a volunteer may have with the clients, confidentiality must be maintained at all times. We take these rules and guidelines extremely seriously.

- Volunteers cannot discuss what is happening with one client to another client.
- We cannot give information about whether a person does or does not receive services from Candy Cane Corner to anyone who calls or comes into the store.
- We cannot talk about who is in the store and what is happening to them when we are off duty.
- A volunteer violating a confidentiality rule can be asked not to return.

***Once you have read over the Boundary Issues and Confidentiality Concerns please sign and return the Volunteer Consent Form.**

Volunteer Consent Form

Date _____

I, _____ have read, understand, and agree to comply with the Boundary Issues and Confidentiality Concerns as outlined above by Candy Cane Corner.

Volunteer Signature: _____

*Not everyone in the group needs to sign. Please either go over with the group or have each person read.
Thank you!